

# CHARTER TOWNSHIP OF ELMWOOD

## Marina Committee

Wednesday, May 25, 2022 at 6PM



1. Call to order – 6:00 PM at **Township Hall (10090 E. Lincoln Road, Traverse City, MI)**
2. Roll Call
3. Public Comment - **Only on Agenda Items** - See Rules on Agenda
4. Agenda Modifications/Approval
5. Minutes – September 22, 2021
6. Old Business
7. New Business
  - a) Dinghy dock
  - b) Trash Tote Dump – Input/Options
  - c) Updates from Staff / Representatives
    - i. Harbormaster boat replacement
    - ii. Parks and Recreation Plan
    - iii. Township Board decision to increase rates based on state recommendation
    - iv. Brewery Creek Construction
    - v. Future plans for marina
8. Additional Comments from Committee Members
9. Comments from Staff
10. Public Comment-Any Items- See Rules below
11. **BREAK, with meeting reconvening at Harbor Master Building (13501 S West-Bay Shore Drive, Traverse City, MI 49684) for a tour of the marina.**
12. Adjourn

### Public Comment Rules:

This is an input option. The Commission will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

- Speakers are asked, but not required, to identify themselves by name and address
- Limit comments to 3 minutes for limited public comment and 2 minutes for public comment at the end of the agenda
- Comments shall be addressed to the chair, not individual board members or others in the audience



# CHARTER TOWNSHIP OF ELMWOOD

## Marina Committee

Wednesday, September 22, 2021 at 6PM

Location: Township Hall (10090 E. Lincoln Road, Traverse City, MI)

**A. Call to order**

The meeting was called to order at 6:03pm

**B. Roll Call**

Present: Scott Herman, Pete Moon (Harbormaster), Ryan Matuzak, Kelly Ignace, Kristin Dail, Braxton Platt, Ken Kleinrichert. Also present: Sarah Clarren (Zoning/Planning), Jeff Shaw (Township Supervisor).

**C. Public Comment** None.

**D. Agenda Modifications/Approval.** Being no comments or changes, agenda was approved by consensus.

**E. Minutes.** None.

**F. Old Business.** None.

**G. New Business**

**1. Harbormaster Update / Report**

- a. **Where we were, where we are, where we're going.** Harbormaster Pete Moon gave a verbal report over the work occurring at the Marina. He mentioned grant efforts, status of existing facilities, and goals for the future. He relayed that parking is a big issue.

- 2. Signage.** The Committee reviewed information in their packet regarding signage. Moon said that signage is important. Supervisor Shaw noted that the budget for signage in the grant was much lower than the quotes received and therefore funding for the signs at this point in time would have to come from marina funds. He relayed that the Township Board would need to be given more information on the cost/need for the signage. Moon said that he would reach out for more information on the quotes.

- 3. Offsite parking.** The Committee briefly discussed plans for Brewery Creek. Shaw noted that the engineers are working on a preliminary design for parking. MDOT's plans for repaving, sidewalks and curb and gutter was mentioned.

- 4. Marina Boat Replacement.** Moon relayed that a boat replacement is needed. Cost would likely be \$18,000-\$25,000 and it will likely be taken from the marina fund.

- 5. Mooring Chain Replacement 2021.** Moon relayed that divers have found that work is needed on some of the moorings. He is working on getting numbers.

- 6. Dock Repair / replacement.** Moon relayed that A Dock is outdated and C Dock isn't in the best shape; the Board has been made aware.

- 7. Fire box replacement.** The Committee discussed options for replacement.

- 8. Trash lift tote dumper.** The Committee briefly discussed a trash lift tote dumper.

9. **Rates for 2022.** Moon relayed that there has not been a substantial increase in cost for slips since 2016. He relayed that it is difficult to get and keep good staff with the current wages, which could be aided by increasing cost of slips. He mentioned that the DNR has a rate scale based on facilities and Elmwood could be charging much more. The Committee determined to establish a subcommittee to look at rates. Pete, Braxton, Scot, and Ken will meet on Monday at 5pm and report back to the Committee.
10. **Transient usage.** Moon relayed that the marina has been busy and there will likely be lower usage in October.
11. **Fire pits.** Moon relayed that a slip holder has expressed interest in a fire pit, but they are not allowed. The Committee determined that open flames should not be allowed within the marina.
12. **Fish cleaning station.** Moon relayed that there has been significant interest in the station.
13. **Staffing for 2022.** The Committee determined that this was discussed under G9. No further discussion.
  - a. **Wages**
  - b. **Recruitment**

**H. Additional Comments from Committee Members**

**I. Comments from Staff**

**J. Public Comment-Any Items.** None.

**K. Adjourn.** There being no further business, the meeting was adjourned at 7:56pm